Please enjoy this complimentary excerpt from The Distance Learning Playbook for School Leaders.

LEARN MORE about this title, including Features, Table of Contents and Reviews.
Figure 4.1  Goal: Increase attendance in synchronous distance learning sessions.

<table>
<thead>
<tr>
<th>Our Intended Work</th>
<th>Our Intended Results</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resources</strong></td>
<td><strong>Activities</strong></td>
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<td></td>
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<tr>
<td><strong>If we have access to these resources, then these activities can be completed.</strong></td>
<td></td>
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<tr>
<td><strong>If we successfully complete these activities, then these changes will occur as a direct result of the actions.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>If the activities are carried out as designed, then these changes will result.</strong></td>
<td></td>
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</tbody>
</table>

- Leadership team comprised of key stakeholders
- Communication systems with families
- Articulated expectations for attendance
- Attendance team
- Counseling supports in place
- Record-keeping procedures and alert systems
- Training materials
- Attendance recorded by teachers within ten minutes of class starting
- Daily attendance review at 10 AM
- Attendance team making personal calls
- School leadership contacts family when there is a failure to connect
- Information sessions for students and families on the impact of learning days missed
- Incentives for positive attendance
- Reengagement plan including a socially distanced home visit for any student who misses two days or more in a week
- Activation of counseling services as needed
- Provide ongoing training on best practices
- Increased attendance (online) of students and staff in distance learning events
- Increased educational attainment
- Increased social and emotional competence among students
- Increased satisfaction of parents
- Improved school climate
- Improved mental and physical health outcomes
- Improved job satisfaction for staff
- Improved social capital of the community
### NOTE TO SELF

Use the template for a logic model to develop a plan that will allow you to determine your impact.

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*If we have access to these resources, then these activities can be completed.*

*If we successfully complete these activities, then these changes will occur as a direct result of the actions.*

*If the activities are carried out as designed, then these changes will result.*

*If participants benefit from our efforts, then other systems, organizations, or communities will change.*

Available for download at [resources.corwin.com/DLPlaybook-leaders](resources.corwin.com/DLPlaybook-leaders)