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Please enjoy this complimentary assessment guide from *Mentoring in Action* by Carol Pelletier Radford. Use this checklist as a guide to interview your mentee to assess their needs and areas for improvement.

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The First ACT With Sample Teaching Standards

Novice Teacher's Name _____ Date _____

Directions: Interview your mentee to assess her needs and areas for improvement. Use your state or district teaching standards to focus the mentee's responses. These four standards illustrate how this process could be focused. After you finish your interview, highlight the standards that emerged in this discussion so you can refer back to them each month. At the end of the year, all standards should be highlighted indicating they have come up in your mentoring discussions. The InTASC standards could also be used for this process.

Four Teaching Standards

<p>Curriculum, Planning, and Assessment</p> <ul style="list-style-type: none"> a) Knows subject matter and designs effective instruction b) Uses assessments to measure student learning and inform instruction c) Analyzes assessment data effectively 	<p>Family and Community Engagement</p> <ul style="list-style-type: none"> a) Encourages every family to participate in child's education b) Collaborates with families to support student learning c) Engages in effective communication with families about student learning
<p>Teaching All Students</p> <ul style="list-style-type: none"> a) Uses instructional practices that reflect high expectations and engage all students b) Creates a safe and collaborative learning environment c) Creates an environment that respects students' diversity d) Implements lessons that set high expectations and are accessible to all students 	<p>Professional Culture</p> <ul style="list-style-type: none"> a) Reflects on own practice b) Pursues professional activities c) Collaborates with colleagues d) Is active in school-wide decision-making e) Shares responsibility for students school-wide f) Is ethical and reliable

<p>1. What is going well in your classroom? (i.e., What is working?) As a teacher, what do you feel you are doing well right now? <i>Refer to the teaching standards.</i></p>	<p>3. What would you like to improve or enhance in your practice this month? <i>Refer to the teaching standards.</i></p>
<p>2. How do you know your practice is working? (i.e., What is your evidence of success? or Why do you feel confident or competent in an aspect of your teaching?)</p>	<p>4. Review the ACT mentoring conversations for this month. Which of the ACTs will support your teaching practice? (i.e., What would you like us to focus on this month?)</p>